1st Grade **Written-Language Production Standards** Shading indicates standards for instruction each quarter	1st Q	2nd Q	3rd Q	4th Q
Handwriting Standards				
Form and Production				
HW.1.1 Independently print legible letters, numerals, and punctuation on grade-level appropriate lined paper.				
a. Identify and form uppercase and lowercase letters independently and legibly, with minimal rotations or reversals.				
b. Identify and form sentence end punctuation (period, exclamation point, question mark).				
c. Begin short letters at the midpoint dotted line and end them on the lower line/baseline.				
HW.1.2 Produce printed letters, words, and sentences with proper proportion, size, and spacing on grade-level appropriate paper.				
a. Control size of uppercase letters relative to lowercase letters.				
b. Print letters with ascenders approaching top line and descenders approaching bottom line.				
c. Align letter midpoints with midpoint dotted line.				
d. Print whole words with correct spacing between letters.				
e. Print sentences using correct spacing between words and between sentences.				
f. Print two-digit numerals using correct spacing.				
Zaner Bloser suggested sequence	Ll, Ii, Tt, Oo, Aa, Dd, ?, !	Cc, Ee, Ff, Gg, Jj, Qq	Uu, Ss, Bb, Pp,Rr, Nn, Mm, Hh	Vv, Yy, Ww, Xx, Kk, Zz
(HW.3 begins in 2nd grade)				
Writing Application				
HW.1.4 Use letters and words to produce written sentences.				
a. Print identifiable words within sentences to create a story or response.				
b. Print first and last name legibly.				

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Keyboarding Standards				
Word Processing				
KB.1.3 Demonstrate basic knowledge of keyboard entry and mouse clicking.				
a. Use left hand to depress letter keys on the left side of the keyboard and vice versa.	▨	▨		
b. With different fingers and both hands, type the alphabet in order using a keyboard.			▨	▨
c. Identify the Enter key and its function.	▨	▨		
d. Understand that clicking the mouse makes an insertion point in a document.	▨	▨		
e. Use the mouse to highlight (double-click) a word.			▨	▨